

## SOP for Aadhar Seeding in SFMP

Aadhar Seeding can be done to avoid duplication of account details as Aadhar is mapped with respective Accounts to receive fellowship. Aadhar Seeding can be done either by Scholar or Nodal officer (Maker)

### STEP 1 : Aadhaar Seeding

#### Through Scholar's corner by Scholar

Scholar can update Aadhar details in **AADHAR UPDATION** option

i. Select Scheme >> Enter Student id (mentioned in Award Letter) or Use Find Student id option

Canara Bank (A Government of India Undertaking) University Grants Commission quality higher education for all

Home | My Profile | Payment Schedule | Online Confirmation Marking | Submit Guide Details | Aadhaar Updation | Change Password | Help

Aadhaar Updation Page

Candidate Name: [REDACTED]	Mobile Number: [REDACTED]	Email: [REDACTED]
Account: [REDACTED]	University Name: Sri Krishnadevaraya University	Stream: SCIENCES
Enter Aadhaar Number: [REDACTED]		

I submit my Aadhaar number and voluntarily give my consent to/ मैं अपना आधार नंबर प्रस्तुत करता हूँ / करती हूँ और स्वेच्छा से अपनी सहमति देता हूँ / देती हूँ:

I submit my Aadhaar number and voluntarily give my consent to/ मैं अपना आधार नंबर प्रस्तुत करता हूँ / करती हूँ और स्वेच्छा से अपनी सहमति देता हूँ / देती हूँ:

1. Use my Aadhaar Details, Biometric and or/One time Pin(OTP) data for Aadhaar based authentication for the purposes of availing of the cash deposit/cash withdrawal/money transfer/identification proof services, etc from CANARA BANK.
2. I understand that the Biometrics and/or OTP I provide for authentication shall be used only for authenticating my identity through the Aadhaar Authentication system.
3. Link my Aadhaar number to all my existing/new/future accounts and customer profile (CIF) with your Bank.
4. I wish to seed my accounts from your Bank with NPCI Mapper to enable me to receive Direct Benefit transfer (DBT) including LPG Subsidy from Govt. of India (GOI) in my above account. I understand that if more than one Benefit transfer is due to me, I will receive all the benefit transfers in the same account.
5. I note that my account with other Bank seeded with NPCI mapper for receiving DBT from GOI, will not be changed to/by CANARA BANK.
6. I have been explained about the nature of information that may be shared upon authentication. I have been given to understand that my information submitted to the Bank herewith shall not be used for any purpose other than mentioned above, or as per requirements of law.
7. I hereby declare that all the above information voluntarily furnished by me is true, correct and complete.

Save

ii. After Submission, the request will be forwarded to UIDAI for Authentication through OTP.

iii. Once\_Aadhaar is seeded and authenticated (by Checker) then the Status will be reflected as under “Aadhaar Updation Status: **Seeded and Authenticated but not Approved.**” Request will be forwarded to Nodal officer (checker) at University/institute to Approve the same.

### Through Nodal Officer (Maker)

Aadhar seeding can be done by Nodal Officer (Maker).

i. Nodal officer can seed Aadhar number for respective scholar under option **Master Data Enhancement >> Aadhar Seeding**

The screenshot displays the UGC Portal interface. At the top, there is a navigation bar with the University Grants Commission logo and the slogan "quality higher education for all". Below this, a menu bar includes options like HOME, Reports, Master Data Enhancement, Transaction Data Entry, User Management, Grievance, Help, Contact, and LOGOUT. The main content area features a "Welcome To UGC Portal" message and a sidebar menu. The "Master Data Enhancement" menu is expanded, showing various options such as "New Entry/Legacy Cases", "Link Candidates", "Correction if BeniCode Rejected", "Submit for Approval", "View/Edit Before Submit for Approval", "NFST Additional details Entry", "Modify Candidate Data", "Modify Account Number approval", "Mark Exception - Initiate", "Delete Exception", "Withheld Marking", "Beneficiary Code Rejection Re-Init", "Candidate Domicile Details Update", and "Aadhaar Seeding". The "Aadhaar Seeding" option is highlighted, and a sub-menu is visible with options: "Aadhaar Authentication", "Aadhaar Approval", and "Beneficiary Code updation (Name Matching)Approve". The "Aadhaar Authentication" option is selected, and a dropdown menu shows "AADHAAR\_MAKER".

## STEP 2: Aadhaar Authentication

Aadhar Authentication can be done by Nodal Officer (Checker) at SFMP, which is submitted by scholar / Nodal Officer (Maker). Nodal Officer (Checker) can seed and authenticate Aadhar for respective scholar under option **Master Data Enhancement >>Master Data>> Aadhar Authenticate**

The screenshot shows a web browser window with the URL <https://scholarship.canarabank.in/AadhaarAuth.aspx#15>. The browser's address bar and tabs are visible at the top. Below the browser, there is a navigation menu with several options: Reports, Master Data Enhancement, Transaction Data Entry, User Management, Grievance, Help, Contact, and LOGOUT. The 'Master Data Enhancement' menu is expanded, showing a list of options: New Entry/Legacy cases, Link Candidates, Correction if BenfCode Rejected, NFST Additional details Entry, Modify Candidate Data, Modify Account Number, Mark Exception - Initiate, Delete Exception, Withheld Marking, Beneficiary Code Rejection Re-Init, Candidate Domicile Details Updation, Aadhaar Seeding, and Aadhaar Authentication. The 'Aadhaar Authentication' option is highlighted, and a dropdown menu is open below it, showing 'Beneficiary Code updation | AADHAAR\_AUTH | initiate'. The page also displays 'List of Pending Record' and a 'Time remaining: 19 Min' indicator.

## STEP 3: Aadhar Approval

Aadhar Approval can be done by Nodal Officer (Checker) at SFMP for respective scholar under option **Master Data Enhancement >>Master Data>> Aadhar Approval**

The screenshot displays the UGC Portal interface. At the top, there is a navigation bar with logos for the University Grants Commission, Canara Bank, and SFMP. Below this is a menu with options like HOME, Reports, Master Data Enhancement, Transaction Data Entry, User Management, Grievance, Help, Contact, and LOGOUT. A dropdown menu is open under 'Master Data Enhancement', showing options such as 'New Entry/Legacy cases', 'Link Candidates', 'Correction if BenCode Rejected', 'Submit for Approval', 'View/Edit Before Submit for Approval', 'NFST Additional details Entry', 'Modify Candidate Data', 'Modify Account Number approval', 'Mark Exception - Initiate', 'Delete Exception', 'Withheld Marking', 'Beneficiary Code Rejection Re-Init', 'Candidate Domicile Details Update', 'Aadhaar Seeding', 'Aadhaar Authentication', and 'Aadhaar Approval'. The 'Aadhaar Approval' option is highlighted, and a sub-menu shows 'Beneficiary Code: AADHAAR\_CHECKER' and 'InglApprove'. On the left, there is a 'Welcome To UGC Portal' message and a 'CLICK HERE TO CHECK PENDING APPROVALS' button. On the right, there is a notice about the 'Monthly Payment Confirmation window' and logos for the Ministry of Education, Ministry of Tribal Affairs, and Ministry of Social Justice and Empowerment. The bottom of the page shows a Windows taskbar with the date 10/11/2023 and time 12:33 PM.

## STEP 4: Know your Aadhar Seeded Bank Account

Once Aadhaar is linked on SFMP, the payments in the scheme will be made to Aadhar Seeded Bank account. Scholars can check status of NPCI seeded account by visiting official website of UIDAI (below mentioned link).

<https://myaadhaar.uidai.gov.in/>

This URL will take the user to the UIDAI website where scholar is to login using their Aadhaar number.



Once the scholar has successfully logged into the website, scholar need to check “Bank Seeding Status” option



If the Aadhar is seeded successfully to the bank account, it will show like below.

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## Unique Identification Authority of India

 English

Bank Seeding Status



**Congratulations! Your Aadhaar-Bank Mapping has been done.**

Aadhaar Number	XXXXXXXXXXXX
Bank Name	CANARA BANK
Bank Seeding Status	Active 
Last Updated Date	11/11/2013

In case Bank Seeding Status is showing as **Inactive**, Scholar needs to visit their Bank Branch to seed their Aadhar Number to their Bank account. It generally takes 48-72 hours for NPCI mapping of Aadhar.